

**WSC ADVISORY #2026-009**  
**FISCAL YEAR 2026-2027 PLANS**

**ACTION REQUIRED**

**EFFECTIVE DATE: APRIL 9, 2026**

The Fiscal Year (FY) 2026-2027 plans have been created and approved in iConnect. Please refer to [WSC Advisory 2026-004](#) and [WSC Advisory 2026-006](#) for additional information on the preparations that have occurred to date.

Waiver Support Coordinators (WSCs), WSC Mentees, and Consumer Directed Care Plus (CDC+) Consultants must log in to iConnect and review FY 2026-2027 plans for all clients on their caseloads.

When reviewing a client's **FY 2026-2027** plan, please complete the following steps:

- Verify all planned services, **regardless of status**, reflect the client's current needs, correct provider, correct units, and that all the necessary services are in place.
- Enter, update, or confirm the comments section on the Service Authorization to reflect the current service provision direction to the provider.
- No later than May 1, 2026, annualize units for planned services copied from the 2025-2026 FY that were authorized for a partial year. Verify that the units have been annualized for the full FY 2026-2027, and submit the annualized plan to APD for approval, **prioritizing plans for CDC+ clients**, by May 1<sup>st</sup>.
- In the continuing services plans, review the units to verify they are annualized for the entire fiscal year and accurately reflected in the Annualized Units box on planned services.
- Verify that service authorizations are generated correctly. If a copied service lacks an authorization, follow the plan validation process and create the authorization manually. **Only update authorizations on plans that were newly created or need to be edited following this annual plan copy process.**
- Confirm the FY 2026-2027 plan meets client needs, complies with medical necessity criteria, the client's support plan, iBudget Handbook coverage and limitations, legal notices, and Final Orders.
- Ensure the full 12 months of WSC or CDC+ Consultant services are entered into the plan and the plan is in "*approved*" or "*no review*" status.
- No later than May 1, 2026, WSCs, WSC Mentees, or CDC+ Consultants must manually address the following plans or planned services that were **not** copied:

1. FY 2025-2026 plans in ***Complete*** status at the time the plans were copied. WSCs, WSC

Mentees, and CDC+ Consultants will need to contact Regional Waiver Liaison to create plans for FY 2026-2027 for these clients.

2. One-time services and planned services that ended prior to June 30, 2026.

- **No later than June 1, 2026, the WSC must provide service authorizations to all service providers, regardless of the service provider's access to iConnect.**
  - Due to the high volume of newly created authorizations, data replication into the APD Reports Service will take approximately one week to complete. As a result, Service Authorization (SA) Reports for the new FY 2026-2027 authorizations will not be immediately available in the APD Reports Service application. Those new authorizations are expected to be available within about one week, once replication has been completed.

WSCs and WSC Mentees may reference the [iConnect WSC Library](#) for guidance on completing these tasks, including:

- [Chapter 11: Cost Plan of the iConnect Case Management Training Manual](#) – step-by-step instructions for updating Cost Plans and Service Plans
- [APD – iConnect – Cost Plan and Budget](#) TRAIN FL Module – guidance on reviewing consumer budgets and creating planned services and authorizations
- [Importance of Resolving Rejected Authorizations](#) – instructions for correcting rejected authorizations
- [Plan Validation Errors Job Aid](#) – guidance on resolving plan validation errors in iConnect

Should you have any questions regarding the cost plan continuations, please don't hesitate to reach out to your [Regional Waiver Liaison](#).

For navigation or training questions related to system functionality, please reach out to your [Provider trainer](#).