

WSC ADVISORY #2026-006
FISCAL YEAR PLAN CONTINUATION PROJECT
MANDATORY ACTION

EFFECTIVE DATE: MARCH 20, 2026

This advisory, part of the iConnect preparation series outlined in [WSC Advisory #2026-004](#), informs Waiver Support Coordinators (WSCs), WSC Mentees, and Consumer Directed Care Plus (CDC+) Consultants about cost plans and planned services for Fiscal Year (FY) 2026-27. The Agency for Persons with Disabilities (APD) is automating the continuation of plans into FY 2026-27 to reduce the workload of WSCs, WSC Mentees, CDC+ Consultants, and APD staff.

iConnect will be offline on **April 2, 2026, from 6:00 PM EDT – 11:00 PM EDT**.

- When iConnect comes back online, the consumer's Plan tab will be **hidden from view** until approximately midday on **April 8, 2026**.
- While the Plans tab is unavailable, WSCs, WSC Mentees, and CDC+ Consultants **must** notify the Regional office of any client needs that require immediate attention. Authorizations will not be sent during this time.
- When the Plans tab is displayed again, WSCs and WSC Mentees will be able to access authorizations generated for the next fiscal year.

The procedures below must be followed statewide. WSCs, WSC Mentees, and CDC+ Consultants who need assistance should contact their [APD Regional office](#).

I. APD Responsibilities

- A. APD will copy all plans that are in **Approved, Pending, Draft, or No Review Required** status with an end date of June 30, 2026.
- These copied plans will have a start date of July 1, 2026, and an end date of June 30, 2027.
 - APD will not copy plans in **Complete** status with an end date of June 30, 2026.
- B. If a plan has a start date after July 1, 2025, the plan will be copied in **Draft** status to allow the WSC to annualize the plan.
- For example, if a consumer turned 21 or enrolled on the waiver after July 1, 2025, the copy will be in **Draft** status.
- C. APD will copy plans that are in **Region/State Approved or Proposed** status only if they have an end date of June 30, 2026. These copied planned services will have a start date of July 1, 2026, and an end date of June 30, 2027.
- Planned services that are in **Region/State Approved** status at the time of copy will remain in that status and authorizations will be generated.
 - Planned services that are in **Proposed** status and services are not annualized at the time of copy will remain in **Proposed** status and will not have an authorization generated.
- D. APD will **not** copy the following planned services:
- When the county of the planned service does not match the county of the consumer's Demographics tab
 - One-time services:

- i. Durable Medical Equipment
 - ii. Environmental Accessibility Adaptations
 - iii. Dental
 - iv. Personal Emergency Response System Installations
 - v. Assessments: Physical, Speech, Occupational, Respiratory Therapy, Nursing, Specialized Mental Health, Environmental Accessibility Adaptation, and Behavior
 - Behavior Assistant services
 - Service plans that ended before June 30, 2026
- E. APD will copy the statements in the Authorization Notes/Comments section on the Planned Service screens.

II. Required WSC, WSC Mentee, and CDC+ Consultant Responsibilities

- A. Confirm that every client has a plan that is in **Approved, Pending, or No Review Required** status by **Monday, March 30, 2026**.
- B. Verify that the Authorization Notes/Comments section on the Planned Service screen specifies accurate service provisions.
- The Authorization Notes/Comments must give direction to the provider describing how services are to be administered. This section shall not duplicate information already identified on the Service Authorization screen.
- C. Verify that all planned services have been reviewed for provider changes, ratio changes, and demographic accuracy, and confirm that the plan is linked to the Budget.
- D. WSCs, WSC Mentees, and CDC+ Consultants will regain access to their consumer's plans midday on **Wednesday, April 8, 2026**. At that time, they can access and edit consumer plans for FY 2026-27 authorizations for accuracy.
- Verify the FY 2026-2027 plan meets the client's needs and goals identified in their support plan.
 - Verify the FY 2026-2027 plan meets medical necessity criteria and [iBudget Handbook](#) coverage and limitations.
 - Add any one-time services in accordance with the [iBudget Handbook](#).
 - Manually create the authorization if a planned service was copied without an authorization generated.
 - Manually edit the authorization if a planned service is edited after the plan was copied and the authorization was generated.
 - **Only** update authorizations if the planned services were edited.

III. Special Information for CDC+ Consultants Only

- A. In addition to the instructions under Section II above, the CDC+ Consultant must also complete the following actions:
- Review and confirm the service code and rate (Full or Limited) is correct for the CDC+ Consultant.
 - If a change needs to be made before the plan is copied, the FY 2025-26 plan will need to be in **Pending, Region/State Approved, or No Review Required** status by **Monday, March 30, 2026**.
 - Once the FY 2025-26 Plan is in Region/State Approved status, the service code or rate can only be corrected by terminating the copied planned service and creating a new planned service with the correct information.

- i. **Consultant services indicated on the client's cost plan:** Review and confirm service code and rate (Full or Limited) is correct and there are 12 units of consultant services indicated in the cost plan beginning July 1, 2025, and ending June 30, 2026.
 - ii. **Clients with a negative balance:** If the cost plan exceeds the client's budget, bring the service plans and authorizations into alignment with the client's annual budget.
 - iii. **Cost Plans for CDC+ Clients with non-generic providers listed for services:** Identify services for non-generic providers and verify that planned services (excluding Consultant Services) contain the "Generic CDC+ Provider".
 - iv. **Cost Plan for CDC+ Clients with no planned service:** Please verify there are planned services indicated in the cost plan showing services that are expected to be purchased while on the CDC+ Program.
 - v. **For CDC+ Consumers disenrolling from the CDC+ Program:** Please verify that the Cost Plan – Planned Services and Planned Information page is end-dated prior to the Program Disposition change occurring.
 - a. The cost plan must be in Approved or No Review Status.
 - b. These cost plans will not be copied over.
- Verify the FY 2026-27 plan meets the client's needs and goals identified in their support plan.
 - Add any Short-Term Expenditures (STEs) or One-Time Expenditures (OTEs).
- B. Once the Cost Plan review is complete, the CDC+ State Office will review and confirm budgets created by the automated system. The validated FY 2026-27 CDC+ Budget Calculation Worksheet will then be distributed to all CDC+ Consultants and APD Regional offices.
- C. The CDC+ State Office will review July 1, 2026 purchasing plans only if the consumer's budget decreased or an OTE/STE entry is required for that date.
- All other budget changes should be submitted in the Purchasing Plan effective August 1, 2026.
 - If the consumer's budget remains unchanged but a modification is needed for July 1, 2026, a Quick Update can be submitted for July, followed by a full Purchasing Plan effective August 1, 2026.
- D. CDC+ State Office will not process New Start enrollments for July 1, 2026.
- E. CDC+ State Office will return to the standard review of all Purchasing Plans effective August 1, 2026. If there are any questions, please call CDC+ Customer Service at 1-866-761-7043.